

## 2020 ALLEN WEST ANNUAL CONVEYANCING SEMINAR

Jointly Presented by LexisNexis and GAA

**CLOSING DATE FOR REGISTRATIONS: 14 JANUARY 2020**

### REGISTRATION AND PAYMENT

1. On receipt of your registration form you will be regarded as being registered for the seminar, an invoice, confirmation letter and entrance voucher will be sent to you.
2. The terms of this invoice: Strictly COD and payment must be made upon receipt of the invoice and within seven working days before the seminar.
3. You will not be admitted to the venue unless you present your entrance voucher upon arrival.
4. If you have not received a confirmation letter and entrance voucher from us at least 7 days prior to the date of the seminar, please contact us to confirm your registration.
5. If you register after the closing date of the seminar, the clause relating to 7 working days' notice of cancellation falls away completely and you will be held liable for payment under all circumstances.

### CANCELLATION

1. Only written cancellations will be accepted, within not less than 7 working days prior to the seminar, if not received you will be held liable for the registration fee.
2. In case of a "no show" on the day of the seminar, you will still be held liable for the registration fee.
3. If you register after the closing date for the seminar, the clause relating to 7 working days' notice of cancellation falls away completely and you will remain liable for payment under all circumstances.

**Please forward your completed registration form and direct all enquiries to the administrator allocated for location that you will be attending:**

**Johannesburg and Pretoria:** Hester Bezuidenhout: [hester.b@icloud.com](mailto:hester.b@icloud.com) or [info@gaa.org.za](mailto:info@gaa.org.za)

**Cape Town and Durban:** Anne Hart-Davis: [anne.hart-davis@lexisnexis.co.za](mailto:anne.hart-davis@lexisnexis.co.za)

**REGISTRATION FEES (please tick the appropriate box). All fees quoted include VAT.**

Practicing Legal Practitioners (attorneys and advocates):	R1650 each
Candidate Legal Practitioners and Support Staff:	R1520 each
Legal Practitioners (from practices further than 150km from closest venue):	R1250 each
Non-Practicing Legal Practitioners:	R3300 each
Others:	R3300 each

### DELEGATE'S PARTICULARS

Name and Surname			Title	
Firm Name			VAT No.	
Telephone		Mobile		
Email Member				
Email Bookkeeper				
Docex / Postal Address			Code	
Dietary Requirements				

**An INVOICE will be sent to you on receipt of the registration form.**

**PLEASE DO NOT MAKE PAYMENT UNTIL YOU RECEIVE THE INVOICE.**